

Brompton Community Partnership (BCP) Parent Meeting – May 15, 2017

Attendees: A. Cleland, S. Cosner, B. Furnett, S. Hoskins, J. Johnson, S. Loewen, A. Martinez, J. Matera, J. Nesci, T. Otto, S. Salmon, C. Scarbolis, T. Schmitz, J. Syktowski, A. Viola, B. Weathersby, E. Williams

Angela Cleland called the meeting to order at 7:05 pm.

Principals Report: -*Suzanne Loewen:* Presentation of the process of revising current by-laws with consultant:

- Mrs. Loewen thanked the BCP for everything for Teacher Appreciation week. A special thank you to Terry Jensen for her leadership and planning of this exceptional week!
- Mrs. Loewen explained the process of bringing in a consultant to help revise the BCP Bylaws. Her recommendation is Bonnie B. Prochaska from Ginkgo Leaf Consulting. See Ms. Prochaska's attached letter, which details the expertise, the steps in her process, and objectives for this endeavor.
- Notes:
 - There is a need for part of this document to reflect a Code of Conduct and a process for conflict resolution.
 - 10 to 14 people on the board is recommended including a marketing expertise, an accountant, an attorney, etc. Allows for division of tasks and additional expertise. A larger board provides additional representation for our parent community.
 - General Accounting Standards recommended. (Quick Books, etc.)
 - It is recommended that the BCP is audited by an accounting firm once per year, and this person would file our taxes as well.
 - The process would include having a lawyer look over the bylaws and then send them in with our taxes.
 - General recommendation is to protect our representation and legally protect us as well.

Discussion/Parent Participation the above:

- Parent Question: How are other schools handling this? *Answer: Every school does something different, some are PTOs, not all are 501C3. There are 501C3 schools in Kenosha. Billy Weathersby: NASH school is 5013C as well, but follows the PTO guidelines from the state of WI.*
- Parent Question: Is every PTA organization under 5013C? What is the benefit of being a 5013C? Do you have to have this to do this for fundraising? *Answer: No. However, it makes you more credible for grants and business. It provides a structure so that companies will feel comfortable donating funds. Companies use donations as a tax write-off. Without being a 5013C, business cannot do this. Additionally, businesses cannot match donations if we are not a 501C3*
- Parent Question: Could we do our own revision as a BCP and then give it to a consultant for review? *Answer: Yes; possibly.*
- Tara Schmidt motioned for a special meeting to be held on **May 30, 2017 at 7:00 pm in the Brompton cafeteria** to vote on funding for a consultant

to assist with the revision of the BCP bylaws, as this expense may exceed \$2000.00. Joy Nesci seconded the motion.

- All attempts will be made to have at least two other bids to render the same services prior to this meeting. Copies of the scope for this work will be posted on the BCP board in the hallway tomorrow for review. Please bring any questions that you may have with you to the meeting.

Officer's Reports:

Secretary's Report – Tabatha Otto

- The April 5, 2017 BCP Parent Meeting minutes were reviewed by all present. There was one discrepancy reported: Pete Rallo, not Steve Rallo.
- Tara Schmidt made the motion to approve; Amy Viola seconded the motion. The minutes were approved.

Vice-President's Report – Donna Markus

- Absent

Treasurer's Report – Billy Weathersby

- One change to the budget is in the positive; there is more money coming in for Father/Daughter dance.
- Joy Nesci will be cashing checks for the Mother/Son Bowling event next week.
- Overall, funding for this year is fine, although our Pledge Drive is down a bit this year.
- The bottom line is that we are \$6,781.63 to the positive. We have projected outstanding bills around \$4000.00. After all expenses are paid, we anticipate a balance in the positive of \$2,000.00 to \$3,000.00
- Action Territory: June 9

President's Report – Angela Cleland

- Angela's items are covered in New and Old business.

Teacher Representative: - Elizabeth Williams

- Elizabeth showed a special "Thank You" note for Brompton Parents, which was made by the Brompton Staff. Beautiful!
- Katie Battle would like to know if the BCP will provide money to fund Field Day as was done in the past? Angela: Yes; we will do what we have done in the past. June 5, 2017 is field day. If your child would prefer not to eat a hot dog, please send a lunch for him or her.
- The Dragon Shoot is this Friday.
- Mrs. Williams had high praise for the 8th graders' trip to New York! The students were fabulous and had an amazing time!

New Business:

- Nominations/Election of Board positions with terms expiring at the end of this school year. (Vice President and Secretary):
 - A warm thank you to Donna Marcus who fulfilled the second year of the prior VP position. Nominations received for the 2017-2019 VP position: Sarah Salmon. Jennifer Johnson seconded the nomination. Sarah accepted the nomination. The vote was unanimous. Congratulations, Sarah!
 - There were no nominations received by the board for the position of Secretary. Tabatha Otto was nominated from the floor and accepted.
- Introduction of Social Activity Coordinator: Christina Scarbolis has volunteered for this position. A revision of the bylaws will make her an official member of the BCP Executive Board. Thank you, Christina!
 - Parent Participation: Do we want an additional person for middle school position for Social Activities Coordinator? Answer: Yes; Suzanne to have Elizabeth Williams send out a voice mail on school messenger for parents of grades 5-7.
- Introduction of Fundraising Coordinator: Amy Viola has volunteered for this position. A revision of the bylaws will make her an official member of the BCP Executive Board. Amy has also volunteered to coordinate the Art Works program, with transition help from Bonnie Furnett. Thank you, Bonnie and Amy!
- Discussion of remaining events for this school year:
 - Field Day Lunch: Covered Above
 - Action Territory Night: June 9, 2017 from 4pm until 10pm. There are great packages available for \$6, \$10, and \$15, plus, a coupon is available for a Family Pizza Special!
 - Kona Ice Truck for last day of school: Yes
 - Picnic in Petrifying Springs: No; all August dates are booked. Could look at having it on a Sunday instead of Saturday? Could we have it at Brompton? Yes; but have to have a custodian available. Billy will make calls to additional locations that provide adequate protection against the elements. Perhaps Anderson Park? The Rec Plex?

Clubs for next year:

- BEES Club is staffed for next year. Thank you, volunteers!
- Art Club is staffed for next year. Thank you, volunteers!
- Is there a possibility of having a Chess club again? Parent volunteer needed.
- Mrs. Loewen is looking for a parent volunteer to run the Interact Club on Tuesday mornings. 7:30-8:00 each week. Interact is a Youth Rotary club that teaches students about service learning for others in need. Canned Water 4 Kids was a project the Interact Club ran this school year.

Old Business:

- Coaches still needed for Battle of the Books team for 2017-18 School Year:
 - An email will be sent out to 3rd and 4th grade parents for coaches.
 - Book List comes soon. This club will need to plan to begin over the summer.
 - Sarah Salmon reached out for the possibility of a stipend to be offered to a teacher or coach; we are waiting to find out if this is a possibility.
 - Rules may be changing for the competition.
 - Jennifer Johnson volunteered to help volunteers understand the coaching position.
 - Mrs. Loewen: Would we rather offer a *Junior Great Books* program as an alternative? This leads well into Socratic Seminar practice.
 - Angela: Another option could be the State BOB competition. Not a live competition; done on line.
 - Or, we could do another BOB competition in-house at Brompton.
- Coaches still needed for NSAP archery team for 2017-18 School Year:
 - There are two remaining training courses available: June 11 (4 spots left) and June 12 (2 spots left). There will be no more classes until October.
- SCRIP:
 - We have \$800.00 to \$ 900.00 of SCRIP cards still on hand. Send an email to Angela if you are interested in purchasing any. We stand at \$300.00 to the positive.
- Vigeo:
 - 519.08 has come in currently. Our goal is \$600.00 for the year. Keep using Vigeo!

Meeting Attendance Incentives:

- Gas card winner = A. Martinez! Congratulations!

Adjournment:

- Joy Nesci motioned for adjournment; Tara Schmidt seconded the motion. The meeting was adjourned at 9:28 p.m.

These minutes will be presented for approval at the next BCP Parent meeting.

The next BCP Parent Meeting will be a special meeting, held on Tuesday, May 30, 2017: 7:00 p.m. Brompton Cafeteria. Childcare will be provided!

Respectfully Submitted,

Tabatha A. Otto
BCP Secretary

Have a question about the minutes? Need clarification? Join the BCP Facebook page to post your question--- our parents are our best resource!

Or, email:

Angela Cleland: queenoscot@yahoo.com

BCP Board: bcpboard@emaldodo.com



MINUTES APPROVED BY:

Angela Cleland, BCP President

Date: _____

BCP Parent Meeting: Agenda

Monday, May 15th 2017

7 PM Brompton Cafeteria

- Call to order
- Principal's Report
(Allowing 30 minutes for presentation of the process of revising current by-laws with consultant)
- Officer's Reports
- New Business
- Nominations/Election of Board positions with terms expiring at the end of this school year. (Vice President and Secretary)
- Introduction of Social Activity Coordinator
- Introduction of Fundraising Coordinator
- Discussion of remaining events for this school year
Field Day Lunch, Action Territory Night, Kona Ice Truck for last day of school
- Discussion of which clubs we would like to see for next school year

Old Business

- Coaches needed for Battle of the Books team for 2017-18 School Year
- Coaches needed for NSAP archery team for 2017-18 School Year
- SCRIP
- Vigeo
- Adjournment

